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**Thursday, March 15, 2012**  
**1:00 p.m.**  
**Executive Committee Meeting**  
**101 Pleasant Street, Concord, NH**

### **Minutes**

**Attendees:** Ed MacKay, Vice Chair; Via Phone: Fr. Jonathan DeFelice, Chair – at Saint Anselm College, Steve Appleby – at New Horizons Computer Learning Center, Dave Mahoney – in Naples, Florida

**Other Commissioners:** Via Phone: James Birge – at Franklin Pierce University, Todd Leach – at Granite State College

**Staff:** Patricia Edes, Assistant to the Director

Fr. Jonathan moved, seconded by Mr. Mahoney, to accept the Progress Report for The College of Saint Mary Magdalen's Associate of Arts in Liberal Studies and Bachelor of Arts in Liberal Studies and to extend degree-granting authority through June 30, 2013, with a Commission site visit in the spring of 2013 to assess institutional health and progress. In addition to the required December 31 Annual Report, the Commission would expect a progress report by September 15, 2012 that addresses fall 2012 enrollment, development and fundraising metrics and results for the 2012 calendar year, accreditation status with the New England Association of Schools and Colleges (NEASC), and a general overview narrative.

This was with the condition that copies of all correspondence to and from the NEASC be forwarded to the Commission. Additionally, the Commission would be invited to attend any site visit(s). Participation as an observer at site visit(s) would be determined upon receipt and review of correspondence.

This approval was subject to the terms of the loan being forwarded to the Executive Committee and verification that the loans contain no extraordinary circumstances.

The motion passed without dissent.